



Overseer Joshua Goodin  
Pastor

Darryl Byrd  
Co-Servant Leader  
Deacon Ministry

Sarah Hightower  
Servant Leader  
Deaconess Ministry

Ira Barnes, Jr  
Servant Leader  
Finance Ministry

## St. Paul Chapel Wedding Policy

### MEMBERS & NON-MEMBERS

Weddings for members or non-members are conducted with the authorization and under the direction of the Pastor only. The Pastor reserves the rights to refuse any non-member's wedding.

### Dates/Times for Weddings

The dates and times for the use of St. Paul Chapel Baptist Church must be approved by the Pastor prior to any public announcements, printed cards, etc.

### Music

Secular music is strictly prohibited. **All music, solos, etc. must be Christian/Gospel**

### Ministers

All officiants are the responsibility of the Pastor of the St. Paul Chapel Baptist Church. If family member desires to use another minister it must be first approved by the Pastor.

### Fee (Member and Non-Members)

Fees must be paid in full at least three (3) business days prior to the day of the event by check payable to St. Paul Chapel Baptist Church, Cash App \$SPCBC, or online ACH or Credit Card through Vanco

[www.spcbc.net/give](http://www.spcbc.net/give).

### TERMS AND CONDITIONS

- No food or beverages in the sanctuary. All damage or replacement costs due to food, beverages or negligence will be the responsibility of the renter.
- All trash must be discarded into provided trash cans.
- If fellowship hall is being used the set up and breakdown of tables and chairs will be the responsibility of the renter.
  - All decorations, equipment, and any event paraphernalia must be broken down and removed immediately following the event.
  - St. Paul Chapel Baptist Church is not responsible for any items left behind following the event.

### CANCELLATION POLICY

Events are final once the contract has been signed. If the event needs to be cancelled or rescheduled the renter must notify the church at least two (2) weeks prior to the event. **\*REMINDER THERE IS A NON-REFUNDABLE DEPOSIT.**



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## St. Paul Chapel Baptist Church Fees

### Church Officials:

Clergy: Member: N/A Non-Member: \$200

\*Pre-Marital Counseling Member: N/A Non-Member:

Organist: (Determines own fee for members and non-members)

Church: Member: N/A Non-Member: \$400

### \*PRICE INCLUDES:

- \*Non-Refundable Deposit: \$50
- \*Sanctuary: \$250
- \*Custodian: \$50
- \*Video Audio Social Tech (VAST) \$50

### Additional Fees

Kitchen	\$100.00
Family Life Center & Fellowship Hall (4hrs)	\$200.00
Each Additional Hour	\$50.00
Visual Presentations	\$50.00

### \*\*\*For Use of Monitor presentations:

- Must be received at least 3 days prior to event:
  - Email or share files via Google or Microsoft with [admin@spcbc.net](mailto:admin@spcbc.net)
  - Flash drive as a Microsoft Office PowerPoint document.